

The New Jersey Library for the Blind and Handicapped is supported by funding from the State of New Jersey and the Institute of Museum and Library Services through the Library Services and Technology Act.



An Affiliate of Thomas Edison State College



## What Parents and Teachers Need to Know About Services to Children and Young Adults

2006

### WHAT IS THE NEW JERSEY LIBRARY FOR THE BLIND AND HANDICAPPED (NJLBH)?

The New Jersey Library for the Blind and Handicapped is the only source in New Jersey for students with print disabilities to obtain popular books on tape.

### WHO MAY USE NJLBH?

Services are free and available to anyone in NJ who cannot read conventional print books because of blindness, visual impairment, a physical handicap that prevents handling of books or a reading disability. These conditions must be certified by an appropriate medical or educational authority. In case of a reading or learning disability, the certifying authority must be a medical doctor or a doctor of osteopathy who may consult with colleagues in associated disciplines.

### WHAT ELECTRONIC SERVICES ARE AVAILABLE?

NJLBH will begin using digitally recorded materials in 2008. Currently, the following services are available by calling 1-800-792-8322 and requesting a password.

- Net library - 10,000 electronic books
- Web Braille - download books using

electronic Braille

- Jersey Clicks - [www.jerseyclicks.com](http://www.jerseyclicks.com) - search 30 full-text databases

### HOW CAN I READ A NEWSPAPER?

- Call 1-800-792-8322 to obtain 24-7 Audiovision news coverage of Jersey, national, and international news.
- Visit [www.audiovision-nj.org](http://www.audiovision-nj.org) to obtain a password to the Audiovision Internet streaming site.
- Call 1-800-792-8322 for a password to listen to over 200 newspapers using the telephone through NFB-NEWSLINE.

### WHAT IS AVAILABLE FROM NJLBH?

A public library collection of novels, literature, books for reports and recreational reading on tape, large type or Braille for all ages.

- Special cassette machines to play books recorded on four tracks at 15/16 ips.
- Children's books in Braille as well as picture books with plastic Braille pages inserted—known as PRINT/BRAILLE books.
- Magazines in special formats, including the Spanish language.

For further information please contact: Sharon Rawlins, Head of Youth Services  
609-530-3251  
[srawlins@njstatelib.org](mailto:srawlins@njstatelib.org)

- ◆ Or call us at:  
1-800-792-8322  
(TTY) 1-877-882-5593  
(Spanish) 1-800-582-5945
- ◆ Visit our website at:  
[www.njlbh.org](http://www.njlbh.org)
- ◆ Email us at:  
[njlbh@njstatelib.org](mailto:njlbh@njstatelib.org)
- ◆ Or stop by our facility at:  
2300 Stuyvesant Avenue  
Trenton, NJ 08618

Monday - Friday 9 am to 4:30 pm  
Saturday 9 am to 3:30 pm  
(Closed Saturdays July & August)

- “Disability Awareness” packets to help all students learn how visually impaired students read.
- Information and catalogs describing books for parents of print-handicapped children.
- Interlibrary loan for titles not in the NJLBH collection.
- *Rapsheet* newsletter for children & teens, parents and teachers.
- Special bibliographies tailored for individual students.

### **WHERE CAN I GET RECORDED TEXTBOOKS FOR MY STUDENT?**

Recording for the Blind and Dyslexic (RFB&D) offers textbooks on tape. Call 800-221-4792 for information.

### **ARE THERE OTHER SOURCES OF BRAILLE AND LARGE PRINT BOOKS AVAILABLE?**

Contact the NJLBH for information.

### **MAY MY STUDENT HAVE PLAYBACK EQUIPMENT FOR HOME AND FOR SCHOOL?**

No. NJLBH provides children with individual accounts for books at home and at school, but playback equipment can only be sent to one account.

### **DO I HAVE TO RETURN MY STUDENT’S EQUIPMENT TO THE LIBRARY EACH YEAR?**

No. All equipment in the classroom should be stored in a safe place to prevent loss or misplacement over the summer, and for re-use in the next school year.

### **DO I HAVE TO CALL EACH YEAR TO GET MY STUDENT’S SERVICE STARTED AGAIN?**

Yes. Many students change schools or move during the summer, and we need to be told where the student is and to update his/her contact information. This is also a good time to be sure we have the correct student’s reading level.

### **HOW DO I RETURN A DEFECTIVE MACHINE?**

Save the packing box and materials when you receive a machine to return the machine postage-free. (You may also use any box, writing in the postage area: Free Matter for the Blind or Handicapped). When returning a defective machine, call NJLBH and tell us what is wrong.

### **HOW MANY TITLES MAY BE CHECKED OUT?**

50 books is the maximum number at one time for a loan period of 3 months.

### **HOW LONG WILL IT TAKE FOR MY STUDENT TO GET A TITLE FROM NJLBH?**

If a book is available, it will be sent the next business day after the request arrives. If no copy is available at NJLBH, it will be requested from the Multi-State Center for Braille books or a copy of a book on cassette tape will be produced in-house.

### **HOW DO I RETURN MATERIALS FOR MY STUDENT?**

Each cassette and book container has a reader’s card with the NJLBH return address on the reverse side. This can be returned postage free. If a tape is defective, check the white box on the return address side and call or write if you need a replacement copy.

### **MY STUDENT DOESN’T WANT NJLBH TAPES BUT NEEDS A PLAYER TO USE RFB & D TEXTBOOKS. MAY WE USE A NJLBH PLAYER?**

No. A student must be a member of our library and use the NJLBH collection regularly to keep a cassette tape player.

### **DO YOU HAVE TAPE AND BOOK SETS AVAILABLE FROM NJLBH?**

The library is purchasing a collection of NJ Author/Illustrator book kits of books in PRINT/BRAILLE, on tape and in large print. To get print books to match our books on tape that we may not have, try your public library or school media center.

### **DOES NJLBH HAVE A CATALOG OF ...All its titles?**

Online: [www.njlbh.org/opac](http://www.njlbh.org/opac) or the national database at: [www.loc.gov/nls](http://www.loc.gov/nls)

### **...The children’s collection?**

A catalog, *Talking Book Topics*, lists new books available on tape or in Braille for young readers.

### **...Large-print and Braille books for children and young adults?**

Yes. Three editions are available; Grades P-4, 5-8 and 9-Young Adult.